



GEORGIA FIREFIGHTER STANDARDS AND TRAINING

FIREFIGHTER 1



Objective(s) 5.2.104

Primary Task: RECEIVING EMERGENCY CALLS BY PHONE

Skill No. CM-1 PERFORMANCE EVALUATION & INSTRUCTIONS SHEET

INSTRUCTIONS TO THE MONITOR/EVALUATOR

1. The candidate shall be provided with a telephone and material for taking notes.
2. The evaluator shall portray the person making the emergency call.
3. The candidate shall be given the instructions as indicated below.

INSTRUCTIONS TO THE CANDIDATE

"The candidate, shall demonstrate receiving a report of a fire or emergency situation from the public (telephone) and initiate appropriate action."

- ◆ 1. Identifies himself/herself.
- 2. Records the time of the call.
- ◆ 3. Records the type and address of the incident.
- ◆ 4. Records the caller's name and call-back number.
- 5. Asks questions for additional information.
- 6. Hangs up after getting all pertinent information from the caller.
- ◆ 7. Initiates the appropriate response based on the department's SOP/SOG.

◆ **Critical Step** - Failure on this step mandates failure on the entire objective!

SAFETY IS PARAMOUNT!!

Total steps candidate must complete to Pass

5

Prevent or prohibit any unsafe acts.
Contact the Monitor at any time with any questions you may have.
Remember, you are an evaluator, not a trainer...



GEORGIA FIREFIGHTER STANDARDS AND TRAINING FIREFIGHTER 1



Objective(s) 5.2.201

Primary Task: RECEIVING BUSINESS/PERSONAL CALLS

Skill No. CM-2 PERFORMANCE EVALUATION & INSTRUCTIONS SHEET

INSTRUCTIONS TO THE MONITOR/EVALUATOR

1. The candidate shall be provided with a telephone and material for taking notes.
2. The evaluator shall portray the person making the business or personal call.
3. The candidate shall be given the instructions as indicated below.

INSTRUCTIONS TO THE CANDIDATE

"The candidate, shall demonstrate receiving a business or personal telephone call from the public."

- ◆ 1. Identifies himself/herself.
- 2. Records the time of the call.
- ◆ 3. Records who the call is for and any messages.
- ◆ 4. Records the caller's name and call-back number.
- 5. Asks questions for additional information.
- 6. Hangs up after getting all pertinent information from the caller.

◆ Critical Step - Failure on this step mandates failure on the entire objective!	SAFETY IS PARAMOUNT!!	Total steps candidate must complete to Pass 5
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GEORGIA FIREFIGHTER STANDARDS AND TRAINING FIREFIGHTER 1



Objective(s) 5.2.302

Primary Task: OPERATE RADIO EQUIPMENT

Skill No. CM-3 PERFORMANCE EVALUATION & INSTRUCTIONS SHEET

INSTRUCTIONS TO THE MONITOR/EVALUATOR

1. The candidate shall be provided with a mobile or portable radio.
2. The candidate shall be given the instructions as indicated below.

INSTRUCTIONS TO THE CANDIDATE

"The candidate, shall demonstrate the use of mobile and/or portable radio equipment for routine or emergency traffic."

- ◆ 1. Turns on the power.
- ◆ 2. Sets the radio/portable to the correct channel.
- ◆ 3. Adjusts the volume.
- 4. Adjusts the squelch (if radio/portable is so equipped).
- 5. Performs radio check, holding the microphone/portable radio one to two inches from the mouth.
- ◆ 6. Keys the mic about a second before speaking.
- 7. If emergency traffic, gives EMERGENCY TRAFFIC signal over the air (simulated).

◆ **Critical Step** - Failure on this step mandates failure on the entire objective!

SAFETY IS PARAMOUNT!!

Total steps candidate must complete to Pass

5

**Prevent or prohibit any unsafe acts.
Contact the Monitor at any time with any questions you may have.
Remember, you are an evaluator, not a trainer...**